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Question: 1

When posting transactions to Payroll from Project Accounting, which of the following setup options must be marked?

- A - Default unit costs from budget
- B - Use pay codes for unit cost
- C - Default unit costs from employee
- D - Default profit type from employee

Answer: B

Question: 2

Which of the following must be set up before Miscellaneous and Equipment transactions can be entered in Project Accounting?

- A - General Ledger accounts
- B - Miscellaneous IDs and Equipment IDs
- C - Rate Table
- D - Overhead accounts

Answer: B

Question: 3

Which of the following statements is true regarding the Billing Format Setup window?

- A - It's an easy way to format your invoices instead of using Report Writer.
- B - I can group multiple billing invoice reports to be printed together.
- C - I can specify which notes I want to print on an invoice.
- D - It's not used for Project Accounting

Answer: B

Question: 4

Fill in the blank. Change Order tracking must be activated per?

- A - Project
- B - Customer
- C - Cost Category
- D - Employee

Answer: A

Question: 5

Labels for User Defined fields in the Project Setup - Label Options window are displayed in which of the following windows?

- A - Inquiry windows
- B - Master record windows
- C - Transaction entry windows
- D - They are not displayed unless added with Dynamics GP Modifier.

Answer: B

Question: 6

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Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period
- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 7

In the Miscellaneous Log Setup window, the default profit type may come from which of the following options? Choose the 3 that apply.

- A - Budget
- B - Contract
- C - Cost Category
- D - Miscellaneous

Answer: A, C, D

Question: 8

Since Project Accounting uses the Dynamics GP Purchase Order Processing module to manage purchasing transactions, which of the following is true?

- A - There are no implications as a result of this relationship.
- B - If Project Accounting is installed all users must use the Project version of the purchase transaction windows.
- C - To view the Project button to the Purchasing Setup window users must be granted access to the Alternate Dynamics GP window for Purchasing Setup.
- D - Purchasing transactions must be entered for projects whenever the Project Accounting purchase transaction entry windows are enabled.

Answer: C

Question: 9

When a new employee is added to the system, which type of information is automatically updated for any established Employee Rate Table?

- A - No data is automatically updated
- B - Profit type
- C - Profit percentage
- D - Hourly rate and overhead

Answer: A

Question: 10

Which of the following types of information may be copied from a project template? Choose the 3 that apply.

- A - Access List
- B - Billing Cycle ID
- C - Budgets
- D - Unposted transactions

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Answer: A, B, C

Question: 11

Which window determines how the periods are configured in the periodic budget window?

- A - System Setup
- B - Project Setup
- C - Account Format Setup
- D - Fiscal Period Setup

Answer: D

Question: 12

Which of the following statements best describe the information used to create a Position Rate Table?

- A - Each position can only be assigned to one profit type.
- B - Each position can be used with multiple profit types.
- C - Each position must be assigned to an employee and a profit type.
- D - Each position may only be assigned to one employee and profit type.

Answer: B

Question: 13

What are the two places rate tables can be assigned?

- A - Project and Budget
- B - Project and Customer
- C - Contract and Budget
- D - Billing Setup and Timesheet Setup

Answer: A

Question: 14

Revenue is recognized based on percentage of completion for which of the following accounting methods?

- A - When Billed and Completed
- B - When Performed and When Billed
- C - Effort-Expended and Cost-to-Cost
- D - Cost-to-Cost, Effort-Expended, and Completed

Answer: C

Question: 15

Which of the following is NOT an available default source of posting accounts for a project budget?

- A - User
- B - Contract
- C - Customer
- D - Cost Category

Answer: A

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Question: 16

What kind of revenue recognition is calculated individually based on each cost category used in a project?

- A - Divisional
- B - Combined
- C - Augmented
- D - Segmented

Answer: D

Question: 17

The cost tax schedule can be assigned to which of the following transaction types in the cost category maintenance window? Choose the 2 that apply.

- A - Timesheet
- B - Miscellaneous
- C - Purchases/Material
- D - Employee Expense

Answer: C, D

Question: 18

Cost Plus or Fixed Price projects can use which of the following profit types?

- A - Billing Rate, Markup Percent or None
- B - Total Profit, Billing Rate or Markup Percent
- C - Percent of Baseline or Percent of Actual
- D - Markup Percent, Profit per Unit Fixed, or Total Profit

Answer: C

Question: 19

When using a Fixed Price project the Cost Owner source is only available as a posting source for which two General Ledger posting types?

- A - Contra Account and Overhead
- B - BIEE and EIEB
- C - Cost of Goods Sold and Contra Account
- D - Project Revenue and Project Losses

Answer: A

Question: 20

How many billing cycles may be assigned to a project?

- A - 1
- B - One for each budget on a project
- C - 5
- D - Unlimited

Answer: D

Question: 21

Billing cycles can use which of the following frequencies? Choose the 3 that apply

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- A - Daily, weekly, and monthly
- B - Length of contract
- C - Quarterly
- D - Annually

Answer: A, C, D

Question: 22

Which of the following describes the composition of the Project Amount?

- A - Budgeted revenue + budgeted costs + applicable fees
- B - Project fees + service fees + retention fees
- C - Budgeted costs + retainer fee + project tees
- D - Budgeted revenue + service fees + project fees

Answer: D

Question: 23

The Effort-Expended accounting method determines percentage of completion based on what attribute?

- A - Budgeted cost amount
- B - Budgeted quantity
- C - Vendor
- D - Rate tables

Answer: B

Question: 24

In the PA Employee Options window when Files Employee Expense is marked and Allow Vendor for Purchase Order is unmarked which of the following is most true?

- A - Employee Expense transactions can be entered for the employee but, they will not post to Payables Management module.
- B - These boxes have no bearing on any transaction type.
- C - Employee Expense transactions can be entered for the employee, but Purchase Orders cannot be entered for the corresponding vendor.
- D - The employee will not have a vendor record established in Payables Management and they

Answer: C

Question: 25

In which of the following situations may a cost category NOT be marked as Inactive?

- A - Cost categories may not be marked as Inactive.
- B - Cost category has been created but not assigned to a budget.
- C - Cost category has been assigned to a budget but transactions have not been entered.
- D - Cost category has been assigned to a budget and there are existing unposted transactions.

Answer: D

Question: 26

Which of the following types of information can NOT be changed by using a change order?

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- A - Forecast Total Cost
- B - Baseline Total Cost
- C - Fee Amount
- D - Committed Cost

Answer: D

Question: 27

Which statement best describes how the Accept Replacements option for rate tables in the Project Billings Settings and the Budget Rates windows function?

- A - It allows/disallows line item changes to be reflected on the selected project.
- B - It works in conjunction with the "Replace Rate Table on projects with this one" option in the rate table wizard.
- C - It allows/disallows users to change from an employee to position rate table on the project.
- D - It allows/disallows users to make changes to the rate when entering transactions.

Answer: B

Question: 28

When the "Closed to Project Costs" box is marked for contract X which of the following statements is true? Choose the 2 that apply.

- A - No cost transactions can be entered for any projects assigned to Contract X.
- B - No cost transactions can be entered for any contracts.
- C - Customer Adam Park may not close any projects.
- D - Cost transactions that were saved in a batch for Contract X cannot be posted.

Answer: A, D

Question: 29

What Fee is exclusively for Cost Plus and Fixed Price Projects?

- A - Service Fee
- B - Special Fee
- C - Retainer Fee
- D - Retention Fee

Answer: D

Question: 30

Billing cycles may be assigned at which of the following Project Accounting hierarchical levels?

- A - Contract and project only
- B - Customer and project only
- C - Customer and contract only
- D - Customer, project and contract

Answer: D

Question: 31

Which of the following posting distributions are NOT available for Fixed Price or Cost Plus projects? Choose the 2 that apply.

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- A - Overhead
- B - Unbilled Project Revenue
- C - Billings in Excess of Earnings
- D - Unbilled Accounts Receivable

Answer: B, D

Question: 32

Commission rate information can only be set up at which level of the Project Accounting hierarchy?

- A - Task
- B - Contract
- C - Project
- D - Cost Category

Answer: B

Question: 33

A percentage discount on Project Accounting billings may be configured at which of the following levels in Project Accounting? Choose the 3 that apply.

- A - Project Maintenance - Billing Settings
- B - Contract Maintenance - Contract Settings
- C - Customer Maintenance
- D - Cost Category Maintenance

Answer: A, B, C

Question: 34

Time and Materials projects can NOT use which of the following posting distribution types? Choose the 2 that apply.

- A - Overhead
- B - Project Loss
- C - Work in Progress
- D - Earnings in Excess of Billings

Answer: B, D

Question: 35

Why would the Retention Fee section of the Fee Entry window be unavailable?

- A - The Project has a status of estimate?
- B - The Project has a user defined status.
- C - The Billing Settings window for the Project has the Fees checkbox unmarked.
- D - The Project is configured as Time and Materials

Answer: D

Question: 36

How many Revenue Recognition Cycle IDs can be assigned to a project?

- A - Unlimited
- B - As many as has been created for each transaction type.

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- C - One
- D - None

Answer: C

Question: 37

Segment overrides may NOT be performed on which of the following segments?

- A - First
- B - Last
- C - Main
- D - All segments may be overridden.

Answer: C

Question: 38

Standard positive quantity inventory Transfer transactions do which of the following? Choose the 3 that apply.

- A - May burden the associated project with costs.
- B - May create a billable item for Time & Material billings.
- C - Can be used with Miscellaneous IDs.
- D - Will deplete the on-hand quantity if used with an Inventoried item.

Answer: A, B, D

Question: 39

When is the Committed Cost amount updated for a project?

- A - Purchase order is saved.
- B - Purchase order is received.
- C - Purchase order is printed.
- D - Purchase order is completed.

Answer: C

Question: 40

When revenue is recognized based on the summation of values from multiple cost categories in a project, what are the earnings said to be?

- A - Complete
- B - Combined
- C - Augmented
- D - Segmented

Answer: B

Question: 41

Which of the following is a valid reason the Total Accrued Revenue field at the bottom of the Timesheet entry window would be zero? Choose the 2 that apply

- A - All projects entered on the timesheet are either Cost Plus or Fixed Price.
- B - The Billing Rate field was not added to the Timesheet entry window.
- C - All timesheet line items are set to 'N/B'.
- D - All projects have rate tables assigned and the employee profit type has a billing rate of \$50 an

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hour.

Answer: A, C

Question: 42

What is the billing type for transactions entered without a project number?

- A - Billable
- B - Standard
- C - No Charge
- D - Non-billable

Answer: D

Question: 43

Which of the following is the best explanation for why transactions entered for Cost Plus or Fixed Price projects can NOT be set to non-billable?

- A - All transactions entered for Cost Plus and Fixed Price projects are always calculated as part of the percentage of completion.
- B - Cost Plus and Fixed Price projects cannot use the billing Rate profit type.
- C - Pate tables cannot be assigned to Cost Plus or Fixed Price projects.
- D - Time & Materials projects utilize percentage of completion to calculate earned revenues.

Answer: A

Question: 44

Which of the following processes would allow you to bill a portion of a cost transaction as billable and another portion as non-billable in the Time and Materials Billing window?

- A - Split
- B - Divide
- C - Separate
- D - Appropriate

Answer: A

Question: 45

Purchase Orders in Project Accounting may be entered for which of the following types of inventory items?

- A - Kits
- B - Services
- C - Sales/Inventory
- D - Discontinued items

Answer: C

Question: 46

In order to bill a Retention fee, what must the status of a project be?

- A - Open
- B - Closed
- C - Estimate
- D - Completed

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Answer: D

Question: 47

Which of the following best describes how fees may appear on a printed invoice?

- A - Fees cannot be billed on an invoice.
- B - Invoiced through Service Management module.
- C - Billed using Sales Order Processing.
- D - Fees are printed separately from cost transactions.

Answer: D

Question: 48

When a Standard Purchase Order is entered in Project Accounting the cost will update the Committed Cost field in the Project Maintenance window. Which of the options below describes when the committed cost for that Purchase Order would be relieved?

- A - During Invoicing of the Purchase Order.
- B - During Receiving of the Purchase Order.
- C - During customer billing of the Purchase Order.
- D - Never gets relieved.

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Answer: B

Question: 49

Which account is used to recognize revenue on the income statement for a Fixed Price or Cost Plus project?

- A - Project Billings
- B - Project Revenue
- C - Unbilled Revenue
- D - Sales

Answer: B

Question: 50

A transaction entered with a billing type of 'No Charge' will do which of the following?

- A - Be available for billing in the billing entry window.
- B - Decrease the accumulated actual cost of a project.
- C - Not be available for billing in the billing entry window.
- D - Will not be able to be reversed.

Answer: A

Question: 51

Complete this statement. Change Order numbering is tracked and controlled per _____

- A - Project
- B - Contract
- C - Company
- D - Install (global setting)

Answer: B

Question: 52

In order to transfer an inventory item to a project, which of the following statements must be true?

- A - The item must have quantities 'On-Hand'.
- B - An open purchase order must exist for this item.
- C - A backorder document exists for this item in Sales Order Processing.
- D - Item must be a serial or lot-numbered item.

Answer: A

Question: 53

When overhead is assigned on the employee card and the cost category, which one will be used to calculate overhead if no rate table is used?

- A - Budget will always be used.
- B - Employee will override the cost category.
- C - Cost category will always be used.
- D - Whatever is selected as the source for unit cost (pay codes) in Timesheet setup

Answer: D

Question: 54

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Overhead may be calculated on which of the following transaction types? Choose the 3 that apply.

- A - Timesheets
- B - Equipment Logs
- C - Receivings Invoices
- D - Miscellaneous Logs

Answer: A, B, D

Question: 55

A sequence number must be used for a timesheet transaction under which of the following conditions?

- A - A transaction for that reporting period has already been posted.
- B - A transaction with the same project number and reporting period has been entered.
- C - A transaction with the same Employee ID, transaction type, and project number has been entered.
- D - A transaction with the same Employee ID, transaction type, and reporting period has been entered.

Answer: D

Question: 56

After billing a Retainer Fee, what other process must be done before the retainer can be applied to future billing invoices?

- A - Nothing
- B - Apply a payment to the retainer fee billing.
- C - Run Paid Transaction Removal.
- D - Assign another fee to the project.

Answer: B

Question: 57

If a transaction line item does NOT create a Work in Progress general ledger distribution when costs were entered and a valid account source exists, the project selected must be configured to use which accounting method?

- A - When Billed
- B - Effort-Expended
- C - Cost-to-Cost
- D - When Performed

Answer: D

Question: 58

Which of the following transaction types allow for Multicurrency transactions? Choose the 3 that apply.

- A - Billing
- B - Inventory Transfer
- C - Employee Expenses
- D - Miscellaneous Logs

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Answer: A, C, D

Question: 59

Which transaction types in Project Accounting allow recurring batches?

- A - All transactions types.
- B - Timesheet and Employee Expense only.
- C - Timesheet, Employee Expense and Equipment Log.
- D - There are no recurring batches in Project Accounting.

Answer: D

Question: 60

Which of the following User Settings would allow the user to enter only their own timesheet transactions?

- A - All
- B - None
- C - Class
- D - Self

Answer: D

Question: 61

Complete this statement. When processing a billing cycle, you may print one invoice per. Choose the 3 that apply.

- A - Fee
- B - Project
- C - Contract
- D - Customer

Answer: B, C, D

Question: 62

Which transaction types allow a user to enter Begin and End times?

- A - Timesheets and Inventory Transfers
- B - Timesheets and Miscellaneous Logs
- C - Timesheets and Equipment Logs
- D - Employee Expenses and Equipment Logs

Answer: C

Question: 63

Any single Cost Category can be assigned to how many transaction usage types?

- A - One
- B - Two
- C - Three
- D - Four

Answer: A

Question: 64

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Which of the following is NOT a type of transaction in Project Accounting?

- A - Timesheet
- B - Sales Invoice
- C - Inventory Transfer
- D - Employee Expense

Answer: B

Question: 65

Project Accounting can be used to perform which of the following activities in your business? Choose the 3 that apply.

- A - Recognize revenue
- B - Enter point of sale transaction documents for customers.
- C - Track employee time and expenses incurred for a project.
- D - Compare and analyze baseline and forecasted values for a project.

Answer: A, C, D

Question: 66

What is the process used to move billing documents in Project Accounting to history status?

- A - Clear Data
- B - Remove Paid Documents
- C - Billing History Update
- D - Paid Transaction Removal

Answer: D

Question: 67

Which of the following is NOT a valid fee type for Project Accounting?

- A - Project
- B - Add on
- C - Retainer
- D - Retention

Answer: B

Question: 68

Which of the following best describes the "On Account" amount for a project?

- A - Billed amount posted to the customer account.
- B - The remaining prepaid amount from the customer.
- C - Committed Costs from Purchase Orders.
- D - Amount remaining that the customer owes on a project.

Answer: B

Question: 69

Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period

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- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 70

The Project Closing Edit List report displays information regarding?

- A - General Ledger accounts that will be posted once the closing transaction is processed.
- B - More detail about why certain Project Closing Checklist items are unmarked.
- C - The profitability of the project.
- D - A summary of all transactions associated with the project.

Answer: B

Question: 71

Which utility would you use to purge completed contracts from the system?

- A - PA Contract Delete
- B - PA Contract Removal
- C - Mass Contract Removal
- D - Mass Contract Delete

Answer: D

Question: 72

Which of the following is NOT a level in the project hierarchy?

- A - Phase
- B - Contract
- C - Customer
- D - Cost Category

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Answer: A

Question: 73

When using a Cost Plus or Fixed Price project when is revenue actually recognized?

- A - When billings are posted.
- B - When costs are recorded.
- C - When a Revenue Recognition transaction is posted.
- D - When the budget is updated.

Answer: C

Question: 74

Which of the following best describes the relationship between the reporting periods for timesheets in Project Accounting and pay periods in Payroll?

- A - They do not have to be the same.
- B - They must be the same for all employees.
- C - They must be the same for hourly employees.
- D - They must be the same for salaried employees.

Answer: A

Question: 75

Which of the following business objects are available in Smart List? Choose the 3 that apply.

- A - Projects
- B - Contracts
- C - Cost Categories
- D - Change Orders

Answer: A, B, C

Question: 76

When using Personal Data Keeper, which of the following is true?

- A - All Personal Data Keeper users must also have access to the accounting system.
- B - All Personal Data Keeper users must have the accounting system open whenever they are using Personal Data Keeper.
- C - Personal Data Keeper users are not required to have access to the accounting system.
- D - Only the Administrator users must have access to the accounting system.

Answer: C

Question: 77

Which report would a supervisor or manager print to view the list of employees who have not submitted their timesheet for a particular reporting period?

- A - Missing Timesheet Report
- B - Print the list of employees attached to this supervisor/manager and manually highlight the employees missing.
- C - There is no way to view this information in the current version.
- D - Print the Timesheet History report for all employees for the specified period.

Answer: A

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Question: 78

Which of the following statements accurately represents a difference between Personal Data Keeper and Project Time and Expense for Business Portal?

- A - Only Personal Data Keeper uses web services to interlace with SQL server.
- B - Project Time & Expense for Business Portal may be used to approve expenses but Personal Data Keeper cannot.
- C - Only Personal Data Keeper timesheets can be entered in a week based format.
- D - In Time & Expense for Business Portal employees must be assigned to a project before they can enter a timesheet for it.

Answer: D

Question: 79

Which of the following is true regarding the role Personal Data Keeper has with Project Time and Expense for Business Portal?

- A - It has no role.
- B - Personal Data Keeper is needed to process transactions to the Project Accounting module.
- C - Personal Data Keeper is needed for set up of users only.
- D - Personal Data Keeper is optional when using Time & Expense for Business Portal.

Answer: B

Question: 80

Information entered into the comment field in the Employee Expense Entry window will populate information into which of the following fields after posting to the General Ledger?

- A - Reference field
- B - Distribution Reference field
- C - Originating Master reference field
- D - Source document field

Answer: A

Question: 81

Which of the following statements best describes offline support in Personal Data Keeper?

- A - It uses the offline tables stored in the local Personal Data Keeper directory to store timesheets and expense reports.
- B - Creates timesheets and expense reports and saves them rather than submit them.
- C - Uses Personal Data Keeper without also having Project Accounting open.
- D - Uses Personal Data Keeper without selecting a project and cost category.

Answer: A

Question: 82

The Personal Data Keeper Timesheet Wizard may perform which of the following procedures? Choose the 2 that apply.

- A - Load data from a previously entered timesheet
- B - Load data from a template
- C - Load data from a 3rd party payroll system
- D - Scan data from a paper based timecard

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Answer: A, B

Question: 83

If the approve All button is used, it will only approve documents with which document status?

- A - Pending or re-submitted
- B - Submitted or pending
- C - Submitted or re-submitted
- D - Submitted only

Answer: C

Question: 84

Personal Data Keeper and Project Time and Expense for Business Portal are designed for users to enter which types of transactions?

- A - Timesheets only
- B - Timesheets and Employee Expenses
- C - Any Project Accounting transaction
- D - Timesheets and any purchasing type transaction

Answer: B

Question: 85

If a timesheet or expense report has the approval status set to overridden what does it indicate?

- A - The employee overrode the decision of the supervisor.
- B - The document was approved using Administrative privileges.
- C - The manager overrode the decision of the supervisor.
- D - The timesheet was changed after initially being approved.

Answer: B

Question: 86

What is the maximum number of delegates that may be assigned to a single employee?

- A - Two
- B - As many as are in the class assigned to the user.
- C - One
- D - Unlimited

Answer: D

Question: 87

In order to install Project Time and Expense for Business Portal, which of the following must be true?

- A - The installer must be a user in Microsoft Dynamics GP.
- B - The installer must have administrator rights to the SQL server being used.
- C - The system must have registered Payroll applications.
- D - The installer must be a Microsoft master certified Dynamics GP technician.

Answer: B

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Question: 88

In the weekly-based timesheet view in Personal Data Keeper, how is the first day of the week determined?

- A - The reporting period defined in Personal Data Keeper Timesheet Setup.
- B - By the system default date.
- C - The Personal Data Keeper user date.
- D - The day of the week for the first day of the first reporting period allowed in the Timesheet Setup window in Project Accounting.

Answer: D

Question: 89

Which of the following best describes which projects are available during Project Employee Expense entry in Business Portal?

- A - The user's role in Business Portal dictates project availability.
- B - The User Setup window in Project Accounting determines the available projects.
- C - The Access List in Project Accounting determines the available projects.
- D - The employee status as it relates to the project determines which projects may be selected.

Answer: C

Question: 90

How many times may a transaction be re-submitted in Personal Data Keeper or Project Time and Expense for Business Portal?

- A - Five times
- B - Unlimited, but the Administrator must return it every other time.
- C - An unlimited number of times
- D - Only once

Answer: C

Question: 91

What conditions must exist to select the either/Or OK for Submittal option in User Setup?

- A - No specific conditions exist.
- B - Neither Manager nor Supervisor box must be marked.
- C - Either Manager or Supervisor box must be marked.
- D - Both Manager and Supervisor boxes must be marked.

Answer: D

Question: 92

What do Administrator privileges allow a user to do?

- A - Perform inquiries on other users transactions.
- B - Set up new users in Personal Data Keeper.
- C - Override Manager or Supervisor settings for approvals.
- D - Enter a timesheet for another employee.

Answer: C

Question: 93

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Which of the following is true regarding Batch Prefix setup?

- A - The batch prefix is user-defined during transaction entry.
- B - The batch prefix fields are required in the User Setup window.
- C - The batch prefix is created automatically during processing from Personal Data Keeper to Project Accounting.
- D - They are not used with Timesheet transactions.

Answer: B

Question: 94

What are the user types available in the Personal Data Keeper User Setup window?

- A - Employee, Supervisor and Administrator
- B - Employee, Administrator and Manager
- C - Employee, Manager and Supervisor
- D - Employee, Administrator, Manager and Supervisor

Answer: C

Question: 95

Which role is necessary in order to add or remove users in Business Portal for use with Project Time and Expense?

- A - Employee
- B - Manager
- C - Administrator
- D - Back Office user

Answer: C

Question: 96

What does it mean when the Administrator Approvals box is marked in either or the transaction approval windows in Personal Data Keeper?

- A - An Administrator is required to approve the transactions listed.
- B - The user has entered the approval window using Administrator privileges.
- C - The transactions listed have been approved by an Administrator already.
- D - Administrators can 'final approve' a transaction even if two approvals are required.

Answer: B

Question: 97

Which of the following describes system security in Personal Data Keeper?

- A - You must have a system password and it must be access?
- B - A system password is optional in Personal Data Keeper.
- C - You must have a system password, but it does not have to be 'access'.
- D - There is no system password capability in Personal Data Keeper.

Answer: C

Question: 98

When using weekly timesheet reporting periods, which of the following is a true statement about Personal Data Keeper timesheets?

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- A - If a timesheet transaction has been started using a certain timesheet layout it cannot be changed.
- B - A single timesheet entered in the weekly layout can be changed to rate-based but all billing notes will be lost.
- C - A single timesheet can be edited at any time using either the weekly or date-based layout.
- D - The layout can be changed during the timesheet approval process.

Answer: C

Question: 99

Which of the following would prevent a document from being processed to Project Accounting after the Process button is selected? Choose the 2 that apply.

- A - All required approvals have not been completed prior to processing.
- B - The status of the project is On Hold within Project Accounting.
- C - The user processing the transactions is both a manager and an administrator.
- D - The status of the document was set to returned?

Answer: A, D

Question: 100

Under what conditions can the "Employee ID" be selected when entering a timesheet in Personal Data Keeper?

- A - It can be selected when entering a proxy timesheet.
- B - It can be selected if the user is a supervisor or manager.
- C - It can be selected as long as the user is working in connected mode.
- D - It cannot be selected.

Answer: A

Question: 101

After posting transactions what must be done before the Combined History Inquiry window will display the information?

- A - A filter must be setup.
- B - Fees must be billed.
- C - The Combined History Utility must be used.
- D - Nothing

Answer: C

Question: 102

Which of the following must be set up before Miscellaneous and Equipment transactions can be entered in Project Accounting?

- A - General Ledger accounts
- B - Miscellaneous IDs and Equipment IDs
- C - Rate Table
- D - Overhead accounts

Answer: B

Question: 103

Exam Name:	GP 9.0 Project Series		
Exam Type:	Microsoft		
Exam Code:	MB3-413	Total Questions:	300

Which of the following best describes how the account sources under Setup - Project - Project are used?

- A - They are not used.
- B - To keep track of the accounts.
- C - They are the General Ledger account sources for any project transactions.
- D - They are default General Ledger account sources for new projects.

Answer: D

Question: 104

When a new employee is added to the system, which type of information is automatically updated for any established Employee Rate Table?

- A - No data is automatically updated
- B - Profit type
- C - Profit percentage
- D - Hourly rate and overhead

Answer: A

Question: 105

Which of the following is NOT a valid Rate Table Wizard option?

- A - Add employees and default pay codes.
- B - Recalculate the pay rate based on the position.
- C - Recalculate the pay rate based on pay codes.
- D - Replace rate table on projects with this one.

Answer: B

Question: 106

Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period
- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 107

Which of the following statements best describe the information used to create a Position Rate Table?

- A - Each position can only be assigned to one profit type.
- B - Each position can be used with multiple profit types.
- C - Each position must be assigned to an employee and a profit type.
- D - Each position may only be assigned to one employee and profit type.

Answer: B

Question: 108

Exam Name:	GP 9.0 Project Series		
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Since Project Accounting uses the Dynamics GP Purchase Order Processing module to manage purchasing transactions, which of the following is true?

- A - There are no implications as a result of this relationship.
- B - If Project Accounting is installed all users must use the Project version of the purchase transaction windows.
- C - To view the Project button to the Purchasing Setup window users must be granted access to the Alternate Dynamics GP window for Purchasing Setup.
- D - Purchasing transactions must be entered for projects whenever the Project Accounting purchase transaction entry windows are enabled.

Answer: C

Question: 109

In the Miscellaneous Log Setup window, the default profit type may come from which of the following options? Choose the 3 that apply

- A - Budget
- B - Contract
- C - Cost Category
- D - Miscellaneous

Answer: A, C, D

Question: 110

Which window determines how the periods are configured in the periodic budget window?

- A - System Setup
- B - Project Setup
- C - Account Format Setup
- D - Fiscal Period Setup

Answer: D

Question: 111

Which of the following types of information may be copied from a project template? Choose the 3 that apply.

- A - Access List
- B - Billing Cycle ID
- C - Budgets
- D - Unposted transactions

Answer: A, B, C

Question: 112

User setup options in Project Accounting may be used to restrict changes to the following information during cost or billing transaction entry? Choose the 2 that apply.

- A - Billing Rate
- B - Billing Type
- C - Project Type
- D - Billing Cycle ID

Answer: A, B

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Question: 113

Which of the following types of information can NOT be changed by using a change order?

- A - Forecast Total Cost
- B - Baseline Total Cost
- C - Fee Amount
- D - Committed Cost

Answer: D

Question: 114

When the "Closed to Project Costs" box is marked for contract X which of the following statements is true? Choose the 2 that apply.

- A - No cost transactions can be entered for any projects assigned to Contract X.
- B - No cost transactions can be entered for any contracts.
- C - Customer Adam Park may not close any projects.
- D - Cost transactions that were saved in a batch for Contract X cannot be posted

Answer: A, D

Question: 115

How are the Begin and End dates for a project determined?

- A - By entering the dates in the Project Maintenance window.
- B - They default from the user date.
- C - The Begin and end dates roll down from the contract.
- D - The earliest Begin and latest End dates of the associated budgets are used.

Answer: D

Question: 116

Segment overrides may NOT be performed on which of the following segments?

- A - First
- B - Last
- C - Main
- D - All segments may be overridden.

Answer: C

Question: 117

Time and Materials projects can use which of the following profit types?

- A - Billing Rate, Markup Percent or None
- B - Total Profit, Billing Rate or Markup Percent
- C - Percent of Baseline, Percent of Actual or None
- D - Markup Percent, Profit per Unit Fixed, or Total Profit

Answer: A

Question: 118

Which statement best describes how the Accept Replacements option for rate tables in the Project Billings Settings and the Budget Rates windows function?

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- A - It allows/disallows line item changes to be reflected on the selected project.
- B - It works in conjunction with the "Replace Rate Table on projects with this one" option in the rate table wizard.
- C - It allows/disallows users to change from an employee to position rate table on the project.
- D - It allows/disallows users to make changes to the rate when entering transactions.

Answer: B

Question: 119

What are the four different types of Fees in Project Accounting?

- A - Retainer, Milestone, Service and Project
- B - Project, Service, Contract and Retention
- C - Milestone, Project, Progress and Retention
- D - Retainer, Retention, Project and Service

Answer: D

Question: 120

What Fee is exclusively for Time and Material Projects?

- A - Project Fee
- B - Special Fee
- C - Service Fee
- D - Retention Fee

Answer: C

Question: 121

Revenue is recognized based on percentage of completion for which of the following accounting methods?

- A - When Billed and Completed
- B - When Performed and When Billed
- C - Effort-Expended and Cost-to-Cost
- D - Cost-to-Cost, Effort-Expended, and Completed

Answer: C

Question: 122

Why would the Retention Fee section of the Fee Entry window be unavailable?

- A - The Project has a status of estimate?
- B - The Project has a user defined status.
- C - The Billing Settings window for the Project has the Fees checkbox unmarked.
- D - The Project is configured as Time and Materials

Answer: D

Question: 123

Which of the following statements is true concerning the number of decimal places used when a cost category utilizes a unit of measure schedule?

- A - The decimal places must be zero.

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- B - The decimal places must be four.
- C - The decimal places must be the same.
- D - The decimal places do not have to be the same.

Answer: C

Question: 124

In which of the following situations may a cost category NOT be marked as Inactive?

- A - Cost categories may not be marked as Inactive.
- B - Cost category has been created but not assigned to a budget.
- C - Cost category has been assigned to a budget but transactions have not been entered.
- D - Cost category has been assigned to a budget and there are existing unposted transactions.

Answer: D

Question: 125

Billing cycles may be assigned at which of the following Project Accounting hierarchical levels?

- A - Contract and project only
- B - Customer and project only
- C - Customer and contract only
- D - Customer, project and contract

Answer: D

Question: 126

Cost Plus or Fixed Price projects can use which of the following profit types?

- A - Billing Rate, Markup Percent or None
- B - Total Profit, Billing Rate or Markup Percent
- C - Percent of Baseline or Percent of Actual
- D - Markup Percent, Profit per Unit Fixed, or Total Profit

Answer: C

Question: 127

The Effort-Expended accounting method determines percentage of completion based on what attribute?

- A - Budgeted cost amount
- B - Budgeted quantity
- C - Vendor
- D - Rate tables

Answer: B

Question: 128

Which of the following posting distributions are NOT available for Fixed Price or Cost Plus projects? Choose the 2 that apply

- A - Overhead
- B - Unbilled Project Revenue
- C - Billings in Excess of Earnings
- D - Unbilled Accounts Receivable

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Answer: B, D

Question: 129

Which of the following types of inventory items may be used in Project Accounting? Choose the 2 that apply.

- A - Serialized
- B - Sequenced
- C - Segmented
- D - Lot numbered

Answer: A, D

Question: 130

What status must a Project have in order to change the 'Forecast' amounts or quantity of a budget?

- A - Open
- B - Closed
- C - Estimate
- D - Completed

Answer: A

Question: 131

What are the two places rate tables can be assigned?

- A - Project and Budget
- B - Project and Customer
- C - Contract and Budget
- D - Billing Setup and Timesheet Setup

Answer: A

Question: 132

In the PA Employee Options window when Files Employee Expense is marked and Allow Vendor for Purchase Order is unmarked which of the following is most true?

- A - Employee Expense transactions can be entered for the employee but, they will not post to Payables Management module.
- B - These boxes have no bearing on any transaction type.
- C - Employee Expense transactions can be entered for the employee, but Purchase Orders cannot be entered for the corresponding vendor.
- D - The employee will not have a vendor record established in Payables Management and they won't be able to enter employee expenses.

Answer: C

Question: 133

How many billing cycles may be assigned to a project?

- A - 1
- B - One for each budget on a project
- C - 5

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D - Unlimited

Answer: D

Question: 134

A separate revenue recognition transaction process is used to calculate earned revenue for which of the following project scenarios?

- A - Cost Plus, Fixed Price and Time & Materials service fees
- B - Cost Plus and Time & Materials
- C - Fixed Price and Time & Materials
- D - Only Time & Materials service fees

Answer: A

Question: 135

What status must a Project have in order to change the baseline amounts or quantity of a budget?

- A - Hold
- B - Open
- C - Closed
- D - Estimate

Answer: D

Question: 136

A percentage discount on Project Accounting billings may be configured at which of the following levels in Project Accounting? Choose the 3 that apply.

- A - Project Maintenance - Billing Settings
- B - Contract Maintenance - Contract Settings
- C - Customer Maintenance
- D - Cost Category Maintenance

Answer: A, B, C

Question: 137

Time and Materials projects can NOT use which of the following posting distribution types? Choose the 2 that apply.

- A - Overhead
- B - Project Loss
- C - Work in Progress
- D - Earnings in Excess of Billings

Answer: B, D

Question: 138

A transaction entered with a billing type of 'No Charge' will do which of the following?

- A - Be available for billing in the billing entry window.
- B - Decrease the accumulated actual cost of a project.
- C - Not be available for billing in the billing entry window.
- D - Will not be able to be reversed.

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Answer: A

Question: 139

Which of the following best describes how fees may appear on a printed invoice?

- A - Fees cannot be billed on an invoice.
- B - Invoiced through Service Management module.
- C - Billed using Sales Order Processing.
- D - Fees are printed separately from cost transactions.

Answer: D

Question: 140

Which of the following is a valid reason the Total Accrued Revenue field at the bottom of the Timesheet entry window would be zero? Choose the 2 that apply

- A - All projects entered on the timesheet are either Cost Plus or Fixed Price.
- B - The Billing Rate field was not added to the Timesheet entry window.
- C - All timesheet line items are set to N/B'.
- D - All projects have rate tables assigned and the employee profit type has a billing rate of \$50 an hour.

Answer: A, C

Question: 141

Overhead may be calculated on which of the following transaction types? Choose the 3 that apply.

- A - Timesheets
- B - Equipment Logs
- C - Receivings Invoices
- D - Miscellaneous Logs

Answer: A, B, D

Question: 142

What is the billing type for transactions entered without a project number?

- A - Billable
- B - Standard
- C - No Charge
- D - Non-billable

Answer: C

Question: 143

Purchase Orders in Project Accounting may be entered for which of the following types of inventory items?

- A - Kits
- B - Services
- C - Sales/Inventory
- D - Discontinued items

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Answer: B

Question: 144

When a Standard Purchase Order is entered in Project Accounting the cost will update the Committed Cost field in the Project Maintenance window. Which of the options below describes when the committed cost for that Purchase Order would be relieved?

- A - During Invoicing of the Purchase Order.
- B - During Receiving of the Purchase Order.
- C - During customer Billing of the Purchase Order.
- D - Never gets relieved.

Answer: D

Question: 145

Which transaction types in Project Accounting allow recurring batches?

- A - All transactions types.
- B - Timesheet and Employee Expense only.
- C - Timesheet, Employee Expense and Equipment Log.
- D - There are no recurring batches in Project Accounting.

Answer: B

Question: 146

Complete this statement. Change Order numbering is tracked and controlled per ____?

- A - Project
- B - Contract
- C - Company
- D - Install (global setting)

Answer: B

Question: 147

A sequence number must be used for a timesheet transaction under which of the following conditions?

- A - A transaction for that reporting period has already been posted.
- B - A transaction with the same project number and reporting period has been entered.
- C - A transaction with the same Employee ID, transaction type, and project number has been entered.
- D - A transaction with the same Employee ID, transaction type, and reporting period has been entered.

Answer: D

Question: 148

Which account is used to recognize revenue on the income statement for a Fixed Price or Cost Plus project?

- A - Project Billings
- B - Project Revenue
- C - Unbilled Revenue
- D - Sales

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Answer: B

Question: 149

If a transaction line item does NOT create a Work in Progress general ledger distribution when costs were entered and a valid account source exists, the project selected must be configured to use which accounting method?

- A - When Billed
- B - Effort-Expended
- C - Cost-to-Cost
- D - When Performed

Answer: D

Question: 150

Which of the following transaction types allow for Multicurrency transactions? Choose the 3 that apply.

- A - Billing
- B - Inventory Transfer
- C - Employee Expenses
- D - Miscellaneous Logs

Answer: A, C, D

Question: 151

In order to transfer an inventory item to a project, which of the following statements must be true?

- A - The item must have quantities 'On-Hand'.
- B - An open purchase order must exist for this item.
- C - A backorder document exists for this item in Sales Order Processing.
- D - Item must be a serial or lot-numbered item.

Answer: A

Question: 152

After billing a Retainer Fee, what other process must be done before the retainer can be applied to future billing invoices?

- A - Nothing
- B - Apply a payment to the retainer fee billing.
- C - Run Paid Transaction Removal.
- D - Assign another fee to the project.

Answer: B

Question: 153

Complete this statement. When processing a billing cycle, you may print one invoice per _____
Choose the 3 that apply.

- A - Fee
- B - Project
- C - Contract
- D - Customer

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Answer: B, C, D

Question: 154

When is the Committed Cost amount updated for a project?

- A - Purchase order is saved.
- B - Purchase order is received.
- C - Purchase order is printed.
- D - Purchase order is completed.

Answer: C

Question: 155

In order to bill a Retention fee, what must the status of a project be?

- A - Open
- B - Closed
- C - Estimate
- D - Completed

Answer: D

Question: 156

When revenue is recognized based on the summation of values from multiple cost categories in a project, what are the earnings said to be?

- A - Complete
- B - Combined
- C - Augmented
- D - Segmented

Answer: B

Question: 157

Which of the following is the best explanation for why transactions entered for Cost Plus or Fixed Price projects can NOT be set to non-billable?

- A - All transactions entered for Cost Plus and Fixed Price projects are always calculated as part of the percentage of completion.
- B - Cost Plus and Fixed Price projects cannot use the billing Rate profit type.
- C - Rate tables cannot be assigned to Cost Plus or Fixed Price projects.
- D - Time & Materials projects utilize percentage of completion to calculate earned revenues.

Answer: A

Question: 158

Which transaction types allow a user to enter begin and End times?

- A - Timesheets and Inventory Transfers
- B - Timesheets and Miscellaneous Logs
- C - Timesheets and Equipment Logs
- D - Employee Expenses and Equipment Logs

Answer: C

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Question: 159

Which of the following processes would allow you to bill a portion of a cost transaction as billable and another portion as non-billable in the Time and Materials Billing window?

- A - Split
- B - Divide
- C - Separate
- D - Appropriate

Answer: A

Question: 160

When overhead is assigned on the employee card and the cost category, which one will be used to calculate overhead if no rate table is used?

- A - Budget will always be used.
- B - Employee will override the cost category.
- C - Cost category will always be used.
- D - Whatever is selected as the source for unit cost (pay codes) in Timesheet setup?

Answer: D

Question: 161

Which of the following User Settings would allow the user to enter only their own timesheet transactions?

- A - All
- B - None
- C - Class
- D - Self

Answer: D

Question: 162

Which of the following is used to determine the percentage of completion for revenue recognition? Choose the 2 that apply.

- A - Accounting Method
- B - Baseline
- C - Forecast
- D - Milestones

Answer: A, C

Question: 163

Which types of projects can be tracked with Project Accounting? Choose the 3 that apply.

- A - Cost Plus
- B - Fixed Price
- C - Time and Materials
- D - Open Ended

Answer: A, B, C

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Question: 164

Which of the following statements is true regarding Project Accounting timesheets?

- A - To use Project Accounting you must process your Payroll through Great Plains.
- B - Project Accounting gives you the option of whether your timesheet entries will post to Payroll or not.
- C - If you are using Project and Payroll, all employees must use a pay code of hourly.
- D - When entering timesheet transaction in Project Accounting, all time must be related to a project.

Answer: B

Question: 165

Which of the following is NOT a valid fee type for Project Accounting?

- A - Project
- B - Add on
- C - Retainer
- D - Retention

Answer: B

Question: 166

Which of the following best describes the relationship between the reporting periods for timesheets in Project Accounting and pay periods in Payroll?

- A - They do not have to be the same.
- B - They must be the same for all employees.
- C - They must be the same for hourly employees.
- D - They must be the same for salaried employees.

Answer: A

Question: 167

Project Accounting is integrated with which of the following modules? Choose the 3 that apply.

- A - Payroll
- B - Payables Management
- C - Receivable Management
- D - Fixed Assets

Answer: A, B, C

Question: 168

What is the process used to move billing documents in Project Accounting to history status?

- A - Clear Data
- B - Remove Paid Documents
- C - Billing History Update
- D - Paid Transaction Removal

Answer: D

Question: 169

Which of the following is NOT a type of transaction in Project Accounting?

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- A - Timesheet
- B - Sales Invoice
- C - Inventory Transfer
- D - Employee Expense

Answer: B

Question: 170

Which of the following business objects are available in Smart List? Choose the 3 that apply.

- A - Projects
- B - Contracts
- C - Cost Categories
- D - Change Orders

Answer: A, B, C

Question: 171

Any single Cost Category can be assigned to how many transaction usage types?

- A - One
- B - Two
- C - Three
- D - Four

Answer: A

Question: 172

Which utility would you use to purge completed contracts from the system?

- A - PA Contract Delete
- B - PA Contract Removal
- C - Mass Contract Removal
- D - Mass Contract Delete

Answer: D

Question: 173

Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period
- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 174

Project Accounting can be used to perform which of the following activities in your business? Choose the 3 that apply.

- A - Recognize revenue
- B - Enter point of sale transaction documents for customers.

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- C - Track employee time and expenses incurred for a project.
- D - Compare and analyze baseline and forecasted values for a project.

Answer: A, C, D

Question: 175

Which of the following best describes the "On Account" amount for a project?

- A - Billed amount posted to the customer account.
- B - The remaining prepaid amount from the customer.
- C - Committed Costs from Purchase Orders.
- D - Amount remaining that the customer owes on a project.

Answer: B

Question: 176

What do Administrator privileges allow a user to do?

- A - Perform inquiries on other users transactions.
- B - Set up new users in Personal Data Keeper.
- C - Override Manager or Supervisor settings for approvals.
- D - Enter a timesheet for another employee.

Answer: C

Question: 177

If a timesheet or expense report has the approval status set to overridden what does it indicate?

- A - The employee overrode the decision of the supervisor.
- B - The document was approved using Administrative privileges.
- C - The manager overrode the decision of the supervisor.
- D - The timesheet was changed after initially being approved.

Answer: B

Question: 178

Under what conditions can the "Employee ID" be selected when entering a timesheet in Personal Data Keeper?

- A - It can be selected when entering a proxy timesheet.
- B - It can be selected if the user is a supervisor or manager.
- C - It can be selected as long as the user is working in connected mode.
- D - It cannot be selected.

Answer: A

Question: 179

Which of the following best describes which projects are available during Project Employee Expense entry in Business Portal?

- A - The user's role in Business Portal dictates project availability
- B - The User Setup window in Project Accounting determines the available projects
- C - The Access List in Project Accounting determines the available projects
- D - The employee status as it relates to the project determines which projects may be selected

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Answer: C

Question: 180

What conditions must exist to select the either/Or OK for Submittal option in User Setup?

- A - No specific conditions exist.
- B - Neither Manager nor Supervisor box must be marked.
- C - Either Manager or Supervisor box must be marked.
- D - Both Manager and Supervisor boxes must be marked.

Answer: D

Question: 181

What function(s) must be performed to ensure that active Personal Data Keeper transactions on the server are NOT edited or processed while the user is offline?

- A - Connect to the network and transfer all documents.
- B - Synchronize Offline folders and set active document status to remote.
- C - Log in to Project Accounting and import Personal Data Keeper transactions.
- D - Change status of each transaction to hared

Answer: B

Question: 182

The Personal Data Keeper Timesheet Wizard may perform which of the following procedures? Choose the 2 that apply.

- A - Load data from a previously entered timesheet
- B - Load data from a template
- C - Load data from a 3rd party payroll system
- D - Scan data from a paper based timecard

Answer: A, B

Question: 183

In order to install Project Time and Expense for Business Portal, which of the following must be true?

- A - The installer must be a user in Microsoft Dynamics GP.
- B - The installer must have administrator rights to the SQL server being used.
- C - The system must have registered Payroll applications.
- D - The installer must be a Microsoft master certified Dynamics GP technician.

Answer: B

Question: 184

Which of the following statements accurately represents a difference between Personal Data Keeper and Project Time and Expense for Business Portal?

- A - Only Personal Data Keeper uses web services to interface with SQL server.
- B - Project Time & Expense for Business Portal may be used to approve expenses but Personal Data Keeper cannot.
- C - Only Personal Data Keeper timesheets can be entered in a week based format.
- D - In Time & Expense for Business Portal employees must be assigned to a project before they can enter a timesheet for it.

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Answer: D

Question: 185

Which of the following describes system security in Personal Data Keeper?

- A - You must have a system password and it must be access?
- B - A system password is optional in Personal Data Keeper.
- C - You must have a system password, but it does not have to be 'access'
- D - There is no system password capability in Personal Data Keeper.

Answer: C

Question: 186

Which of the following could be a reason the template wizard icon is unavailable when creating a new timesheet? Choose the 2 that apply.

- A - The user has not been configured to use timesheet templates.
- B - No timesheets have been submitted for this user before.
- C - Personal Data Keeper doesn't allow timesheets to be created through a template.
- D - Data entry on this timesheet has already begun.

Answer: A, D

Question: 187

An employee assigned as a delegate in the Timesheet Settings window has which of the following capabilities?

- A - They can enter a timesheet on behalf of the employee identified.
- B - They can approve a timesheet for the employee identified.
- C - They can enter a timesheet for any other employee
- D - They can log into Personal Data Keeper as the user identified.

Answer: A

Question: 188

Which of the following statements best describes offline support in Personal Data Keeper?

- A - It uses the offline tables stored in the local Personal Data Keeper directory to store timesheets and expense reports.
- B - Creates timesheets and expense reports and saves them rather than submit them.
- C - Uses Personal Data Keeper without also having Project Accounting open.
- D - Uses Personal Data Keeper without selecting a project and cost category.

Answer: A

Question: 189

How is the user count defined in Personal Data Keeper?

- A - It is determined by the database server license.
- B - Each User ID is considered one license.
- C - Personal Data Keeper licenses are concurrent, not based on specific users.
- D - Dynamics GP user licenses transfer to Personal Data Keeper licenses.

Answer: B

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Question: 190

What are the user types available in the Personal Data Keeper User Setup window?

- A - Employee, Supervisor and Administrator
- B - Employee, Administrator and Manager
- C - Employee, Manager and Supervisor
- D - Employee, Administrator, Manager and Supervisor

Answer: C

Question: 191

Which role is necessary in order to add or remove users in Business Portal for use with Project Time and Expense?

- A - Employee
- B - Manager
- C - Administrator
- D - Back Office user

Answer: C

Question: 192

When using Personal Data Keeper, which of the following is true?

- A - All Personal Data Keeper users must also have access to the accounting system.
- B - All Personal Data Keeper users must have the accounting system open whenever they are using Personal Data Keeper
- C - Personal Data Keeper users are not required to have access to the accounting system
- D - Only the Administrator users must have access to the accounting system

Answer: C

Question: 193

Whether a transaction appears in the approvals window is determined primarily by which table field?

- A - PDK Document Status field of the transaction header table.
- B - The Employee ID field of the transaction header table.
- C - The Transaction Quantity field of the transaction line table.
- D - The User Type field of the PDK User Master table.

Answer: A

Question: 194

What is the maximum number of delegates that may be assigned to a single employee?

- A - Two
- B - As many as are in the class assigned to the user.
- C - One
- D - Unlimited

Answer: D

Question: 195

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Personal Data Keeper and Project Time and Expense for Business Portal are designed for users to enter which types of transactions?

- A - Timesheets only
- B - Timesheets and Employee Expenses
- C - Any Project Accounting transaction
- D - Timesheets and any purchasing type transaction

Answer: B

Question: 196

Which additional item(s) are added to the transaction drop-down list from the main menu in Personal Data Keeper when the user logged in is a Manager, Supervisor or Administrator?

- A - Timesheet Approvals and/or Expense Approvals
- B - Approval Entry
- C - Timesheet Batch Approval and/or Expense Batch Approvals
- D - Nothing is added to the drop-down list

Answer: A

Question: 197

Which of the following is true regarding the role Personal Data Keeper has with Project Time and Expense for Business Portal?

- A - It has no role.
- B - Personal Data Keeper is needed to process transactions to the Project Accounting module.
- C - Personal Data Keeper is needed for set up of users only.
- D - Personal Data Keeper is optional when using Time & Expense for Business Portal.

Answer: B

Question: 198

Information entered into the comment field in the Employee Expense Entry window will populate information into which of the following fields after posting to the General Ledger?

- A - Reference field
- B - Distribution Reference field
- C - Originating Master reference field
- D - Source document field

Answer: A

Question: 199

Which of the following would prevent a document from being processed to Project Accounting after the Process button is selected? Choose the 2 that apply.

- A - All required approvals have not been completed prior to processing.
- B - The status of the project is On Hold within Project Accounting.
- C - The user processing the transactions is both a manager and an administrator.
- D - The status of the document was set to returned

Answer: A, D

Question: 200

Exam Name:	GP 9.0 Project Series		
Exam Type:	Microsoft		
Exam Code:	MB3-413	Total Questions:	300

Which of the following is true regarding Batch Prefix setup?

- A - The batch prefix is user-defined during transaction entry
- B - The batch prefix fields are required in the User Setup window
- C - The batch prefix is created automatically during processing from Personal Data Keeper to Project Accounting
- D - They are not used with Timesheet transactions

Answer: B

Question: 201

Which window determines how the periods are configured in the periodic budget window?

- A - System Setup
- B - Project Setup
- C - Account Format Setup
- D - Fiscal Period Setup

Answer: D

Question: 202

Labels for User Defined fields in the Project Setup - Label Options window are displayed in which of the following windows?

- A - Inquiry windows
- B - Master record windows
- C - Transaction entry windows
- D - They are not displayed unless added with Dynamics GP Modifier.

Answer: B

Question: 203

User setup options in Project Accounting may be used to restrict changes to the following information during cost or billing transaction entry? Choose the 2 that apply.

- A - Billing Rate
- B - Billing Type
- C - Project Type
- D - Billing Cycle ID

Answer: A, B

Question: 204

Which of the following statements is true regarding the Billing Format Setup window?

- A - It's an easy way to format your invoices instead of using Report Writer.
- B - I can group multiple billing invoice reports to be printed together.
- C - I can specify which notes I want to print on an invoice.
- D - It's not used for Project Accounting.

Answer: B

Question: 205

Fill in the blank. Change Order tracking must be activated per?

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- A - Project
- B - Customer
- C - Cost Category
- D - Employee

Answer: A

Question: 206

Since Project Accounting uses the Dynamics GP Purchase Order Processing module to manage purchasing transactions, which of the following is true?

- A - There are no implications as a result of this relationship.
- B - If Project Accounting is installed all users must use the Project version of the purchase transaction windows.
- C - To view the Project button to the Purchasing Setup window users must be granted access to the Alternate Dynamics GP window for Purchasing Setup.
- D - Purchasing transactions must be entered for projects whenever the Project Accounting purchase transaction entry windows are enabled.

Answer: C

Question: 207

Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period
- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 208

Which of the following must be set up before Miscellaneous and Equipment transactions can be entered in Project Accounting?

- A - General Ledger accounts
- B - Miscellaneous IDs and Equipment IDs
- C - Rate Table
- D - Overhead accounts

Answer: B

Question: 209

When a new employee is added to the system, which type of information is automatically updated for any established Employee Rate Table?

- A - No data is automatically updated
- B - Profit type
- C - Profit percentage
- D - Hourly rate and overhead

Answer: A

Question: 210

Exam Name:	GP 9.0 Project Series		
Exam Type:	Microsoft		
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After posting transactions what must be done before the Combined History Inquiry window will display the information?

- A - A filter must be set up.
- B - Fees must be billed.
- C - The Combined History Utility must be used.
- D - Nothing

Answer: C

Question: 211

When posting transactions to Payroll from Project Accounting, which of the following setup options must be marked?

- A - Default unit costs from budget
- B - Use pay codes for unit cost
- C - Default unit costs from employee
- D - Default profit type from employee

Answer: B

Question: 212

Which of the following is NOT a valid Rate Table Wizard option?

- A - Add employees and default pay codes.
- B - Recalculate the pay rate based on the position.
- C - Recalculate the pay rate based on pay codes.
- D - Replace rate table on projects with this one.

Answer: B

Question: 213

A percentage discount on Project Accounting billings may be configured at which of the following levels in Project Accounting? Choose the 3 that apply.

- A - Project Maintenance - Billing Settings
- B - Contract Maintenance - Contract Settings
- C - Customer Maintenance
- D - Cost Category Maintenance

Answer: A, B, C

Question: 214

How many billing cycles may be assigned to a project?

- A - 1
- B - One for each budget on a project
- C - 5
- D - Unlimited

Answer: D

Question: 215

When a Customer ID is added to the Third Party Customer List for a Project which of the following is true?

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- A - The newly added customer may be billed for the project.
- B - Drop-ship purchase orders for the project may only use the Third Party customer and the original customer.
- C - The original customer associated with the project can no longer be billed.
- D - The customer may see the other customer projects.

Answer: A

Question: 216

Why would the Retention Fee section of the Fee Entry window be unavailable?

- A - The Project has a status of estimate
- B - The Project has a user defined status.
- C - The Billing Settings window for the Project has the Fees checkbox unmarked.
- D - The Project is configured as Time and Materials

Answer: D

Question: 217

How many Revenue Recognition Cycle IDs can be assigned to a project?

- A - Unlimited
- B - As many as has been created for each transaction type.
- C - One
- D - None

Answer: C

Question: 218

What are the four different types to Fees in Project Accounting?

- A - Retainer, Milestone, Service and Project
- B - Project, Service, Contract and Retention
- C - Milestone, Project, Progress and Retention
- D - Retainer, Retention, Project and Service

Answer: D

Question: 219

Revenue is recognized based on percentage of completion for which of the following accounting methods?

- A - When Billed and Completed
- B - When Performed and When Billed
- C - Effort-Expended and Cost-to-Cost
- D - Cost-to-Cost, Effort-Expended, and Completed

Answer: C

Question: 220

Commission rate information can only be set up at which level of the Project Accounting hierarchy?

- A - Task

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- B - Contract
- C - Project
- D - Cost Category

Answer: B

Question: 221

In which or the following situations may a cost category NOT be marked as Inactive?

- A - Cost categories may not be marked as Inactive.
- B - Cost category has been created but not assigned to a budget.
- C - Cost category has been assigned to a budget but transactions have not been entered.
- D - Cost category has been assigned to a budget and there are existing unposted transactions.

Answer: D

Question: 222

The Effort-Expended accounting method determines percentage of completion based on what attribute?

- A - Budgeted cost amount
- B - Budgeted quantity
- C - Vendor
- D - Rate tables

Answer: B

Question: 223

What status must a Project have in order to change the 'Forecast' amounts or quantity of a budget?

- A - Open
- B - Closed
- C - Estimate
- D - Completed

Answer: A

Question: 224

Time and Materials projects can NOT use which of the following posting distribution types? Choose the 2 that apply.

- A - Overhead
- B - Project Loss
- C - Work in Progress
- D - Earnings in Excess of Billings

Answer: B, D

Question: 225

When using a Fixed Price project the Cost Owner source is only available as a posting source for which two General Ledger posting types?

- A - Contra Account and Overhead
- B - BIEE and EIEB

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- C - Cost of Goods Sold and Contra Account
D - Project Revenue and Project Losses

Answer: A

Question: 226

Time and Materials projects can use which of the following profit types?

- A - Billing Rate, Markup Percent or None
B - Total Profit, Billing Rate or Markup Percent
C - Percent of Baseline, Percent of Actual or None
D - Markup Percent, Profit per Unit Fixed, or Total Profit

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Answer: A

Question: 227

What Fee is exclusively for Time and Material Projects?

- A - Project Fee
- B - Special Fee
- C - Service Fee
- D - Retention Fee

Answer: C

Question: 228

Billing cycles can use which of the following frequencies? Choose the 3 that apply.

- A - Daily, weekly, and monthly
- B - Length of contract
- C - Quarterly
- D - Annually

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Answer: A, C, D

Question: 229

If an organization is continually adding new employees to work on projects and would like to have them setup with billing rates that correlate to their role in the company, what would be the optimal method for assigning billing rates for Time and Materials projects?

- A - Assign billing rates on each budget
- B - Use a Position Rate Table
- C - Use an Employee Rate table
- D - Use a template with billing rates on each budget

Answer: B

Question: 230

Cost Plus or Fixed Price projects can use which of the following profit types?

- A - Billing Rate, Markup Percent or None
- B - Total Profit, Billing Rate or Markup Percent
- C - Percent of Baseline or Percent of Actual
- D - Markup Percent, Profit per Unit Fixed, or Total Profit

Answer: C

Question: 231

When the "Closed to Project Costs" box is marked for contract X which of the following statements is true? Choose the 2 that apply.

- A - No cost transactions can be entered for any projects assigned to Contract X.
- B - No cost transactions can be entered for any contracts.
- C - Customer Adam Park may not close any projects.
- D - Cost transactions that were saved in a batch for Contract X cannot be posted

Answer: A, D

Question: 232

Which statement best describes how the Accept Replacements option for rate tables in the Project Billings Settings and the Budget Rates windows function?

- A - It allows/disallows line item changes to be reflected on the selected project.
- B - It works in conjunction with the "Replace Rate Table on projects with this one" option in the rate table wizard.
- C - It allows/disallows users to change from an employee to position rate table on the project.
- D - It allows/disallows users to make changes to the rate when entering transactions.

Answer: B

Question: 233

The cost tax schedule can be assigned to which of the following transaction types in the cost category maintenance window? Choose the 2 that apply.

- A - Timesheet
- B - Miscellaneous
- C - Purchases/Material
- D - Employee Expense

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Answer: C, D

Question: 234

What are the two places rate tables can be assigned?

- A - Project and Budget
- B - Project and Customer
- C - Contract and Budget
- D - Billing Setup and Timesheet Setup

Answer: A

Question: 235

Segment overrides may NOT be performed on which of the following segments?

- A - First
- B - Last
- C - Main
- D - All segments may be overridden.

Answer: C

Question: 236

How are the Begin and End dates for a project determined?

- A - By entering the dates in the Project Maintenance window.
- B - They default from the user date.
- C - The Begin and end dates roll down from the contract.
- D - The earliest Begin and latest End dates of the associated budgets are used.

Answer: D

Question: 237

Which of the following is NOT an available default source of posting accounts for a project budget?

- A - User
- B - Contract
- C - Customer
- D - Cost Category

Answer: A

Question: 238

Which account is used to recognize revenue on the income statement for a Fixed Price or Cost Plus project?

- A - Project Billings
- B - Project Revenue
- C - Unbilled Revenue
- D - Sales

Answer: B

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Question: 239

Purchase Orders in Project Accounting may be entered for which of the following types of inventory items?

- A - kits
- B - Services
- C - Sales/Inventory
- D - Discontinued items

Answer: C

Question: 240

When is the Committed Cost amount updated for a project?

- A - Purchase order is saved.
- B - Purchase order is received.
- C - Purchase order is printed.
- D - Purchase order is completed.

Answer: C

Question: 241

Which transaction types in Project Accounting allow recurring batches?

- A - All transactions types.
- B - Timesheet and Employee Expense only.
- C - Timesheet, Employee Expense and Equipment Log.
- D - There are no recurring batches in Project Accounting.

Answer: D

Question: 242

A transaction entered with a billing type of 'No Charge' will do which of the following?

- A - Be available for billing in the billing entry window.
- B - Decrease the accumulated actual cost of a project.
- C - Not be available for billing in the billing entry window.
- D - Will not be able to be reversed.

Answer: A

Question: 243

Which of the following is the best explanation for why transactions entered for Cost Plus or Fixed Price projects can NOT be set to non-billable?

- A - All transactions entered for Cost Plus and Fixed Price projects are always calculated as part of the percentage of completion.
- B - Cost Plus and Fixed Price projects cannot use the billing Rate profit type.
- C - Rate tables cannot be assigned to Cost Plus or Fixed Price projects.
- D - Time & Materials projects utilize percentage of completion to calculate earned revenues.

Answer: A

Question: 244

Which of the following best describes how fees may appear on a printed invoice?

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- A - Fees cannot be billed on an invoice.
- B - Invoiced through Service Management module.
- C - Billed using Sales Order Processing.
- D - Fees are printed separately from cost transactions.

Answer: D

Question: 245

Which of the following User Settings would allow the user to enter only their own timesheet transactions?

- A - All
- B - None
- C - Class
- D - Self

Answer: D

Question: 246

When a Standard Purchase Order is entered in Project Accounting the cost will update the Committed Cost field in the Project Maintenance window. Which of the options below describes when the committed cost for that Purchase Order would be relieved?

- A - During Invoicing of the Purchase Order.
- B - During Receiving of the Purchase Order.
- C - During customer Billing of the Purchase Order.
- D - Never gets relieved.

Answer: B

Question: 247

Which of the following processes would allow you to bill a portion of a cost transaction as billable and another portion as non-billable in the Time and Materials Billing window?

- A - Split
- B - Divide
- C - Separate
- D - Appropriate

Answer: A

Question: 248

In order to bill a Retention fee, what must the status of a project be?

- A - Open
- B - Closed
- C - Estimate
- D - Completed

Answer: D

Question: 249

Standard positive quantity Inventory Transfer transactions do which of the following? Choose the 3 that apply.

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- A - May burden the associated project with costs.
- B - May create a billable item for Time & Material billings.
- C - Can be used with Miscellaneous IDs.
- D - Will deplete the on-hand quantity it used with an Inventoried item.

Answer: A, B, D

Question: 250

A sequence number must be used for a timesheet transaction under which of the following conditions?

- A - A transaction for that reporting period has already been posted
- B - A transaction with the same project number and reporting period has been entered.
- C - A transaction with the same Employee ID, transaction type, and project number has been entered.
- D - A transaction with the same Employee ID, transaction type, and reporting period has been entered.

Answer: D

Question: 251

After billing a Retainer Fee, what other process must be done before the retainer can be applied to future billing invoices?

- A - Nothing
- B - Apply a payment to the retainer fee billing.
- C - Run Paid Transaction Removal.
- D - Assign another fee to the project.

Answer: B

Question: 252

Which transaction types allow a user to enter Begin and End times?

- A - Timesheets and inventory Transfers
- B - Timesheets and Miscellaneous Logs
- C - Timesheets and Equipment Logs
- D - Employee Expenses and Equipment Logs

Answer: C

Question: 253

When revenue is recognized based on the summation of values from multiple cost categories in a project, what are the earnings said to be?

- A - Complete
- B - Combined
- C - Augmented
- D - Segmented

Answer: B

Question: 254

Exam Name:	GP 9.0 Project Series		
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Which of the following is a valid reason the Total Accrued Revenue field at the bottom of the Timesheet entry window would be zero? Choose the 2 that apply

- A - All projects entered on the timesheet are either Cost Plus or Fixed Price.
- B - The Billing Pate field was not added to the Timesheet entry window.
- C - All timesheet line items are set to 'N/B'.
- D - All projects have rate tables assigned and the employee profit type has a billing rate of \$50 an hour.

Answer: A, C

Question: 255

Complete this statement. When processing a billing cycle, you may print one invoice per. Choose the 3 that apply.

- A - Fee
- B - Project
- C - Contract
- D - Customer

Answer: B, C, D

Question: 256

When overhead is assigned on the employee card and the cost category, which one will be used to calculate overhead if no rate table is used?

- A - Budget will always be used.
- B - Employee will override the cost category.
- C - Cost category will always be used.
- D - Whatever is selected as the source for unit cost (pay codes) in Timesheet setup?

Answer: D

Question: 257

Overhead may be calculated on which of the following transaction types? Choose the 3 that apply.

- A - Timesheets
- B - Equipment Logs
- C - Receivings Invoices
- D - Miscellaneous Logs

Answer: A, B, D

Question: 258

What is the billing type for transactions entered without a project number?

- A - Billable
- B - Standard
- C - No Charge
- D - Non-billable

Answer: D

Question: 259

Exam Name:	GP 9.0 Project Series		
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Which of the following is used to determine the percentage of completion for revenue recognition? Choose the 2 that apply.

- A - Accounting Method
- B - Baseline
- C - Forecast
- D - Milestones

Answer: A, C

Question: 260

If a transaction line item does NOT create a Work in Progress general ledger distribution when costs were entered and a valid account source exists, the project selected must be configured to use which accounting method?

- A - When Billed
- B - Effort-Expended
- C - Cost-to-Cost
- D - When Performed

Answer: D

Question: 261

Complete this statement. Change Order numbering is tracked and controlled per _____

- A - Project
- B - Contract
- C - Company
- D - Install (global setting)

Answer: B

Question: 262

Which of the following transaction types allow for Multicurrency transactions? Choose the 3 that apply.

- A - Billing
- B - Inventory Transfer
- C - Employee Expenses
- D - Miscellaneous Logs

Answer: A, C, D

Question: 263

Project Accounting is integrated with which of the following modules? Choose the 3 that apply.

- A - Payroll
- B - Payables Management
- C - Receivable Management
- D - Fixed Assets

Answer: A, B, C

Question: 264

Which utility would you use to purge completed contracts from the system?

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- A - PA Contract Delete
- B - PA Contract Removal
- C - Mass Contract Removal
- D - Mass Contract Delete

Answer: D

Question: 265

Which of the following is NOT a level in the project hierarchy?

- A - Phase
- B - Contract
- C - Customer
- D - Cost Category

Answer: A

Question: 266

Which of the following statements is true regarding Project Accounting timesheets?

- A - To use Project Accounting you must process your Payroll through Great Plains.
- B - Project Accounting gives you the option of whether your timesheet entries will post to Payroll or not.
- C - If you are using Project and Payroll, all employees must use a pay code or hourly.
- D - When entering timesheet transaction in Project Accounting, all time must be related to a project.

Answer: B

Question: 267

Which of the following best describes the relationship between the reporting periods for timesheets in Project Accounting and pay periods in Payroll?

- A - They do not have to be the same
- B - They must be the same for all employees.
- C - They must be the same for hourly employees.
- D - They must be the same for salaried employees.

Answer: A

Question: 268

The Project Closing Edit List report displays information regarding?

- A - General Ledger accounts that will be posted once the closing transaction is processed.
- B - More detail about why certain Project Closing Checklist items are unmarked.
- C - The profit ability of the project.
- D - A summary of all transactions associated with the project.

Answer: B

Question: 269

Project Accounting can be used to perform which of the following activities in your business? Choose the 3 that apply.

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- A - Recognize revenue
- B - Enter point of sale transaction documents for customers.
- C - Track employee time and expenses incurred for a project.
- D - Compare and analyze baseline and forecasted values for a project.

Answer: A, C, D

Question: 270

Which of the following is NOT a valid fee type for Project Accounting?

- A - Project
- B - Add on
- C - Retainer
- D - Retention

Answer: B

Question: 271

Which setup option may NOT be changed after transactions have been either saved in a batch or posted?

- A - Reporting period
- B - Next document number
- C - Default Profit Types from
- D - Default Billing Note from

Answer: A

Question: 272

What is the process used to move billing documents in Project Accounting to history status?

- A - Clear Data
- B - Remove Paid Documents
- C - Billing History Update
- D - Paid Transaction Removal

Answer: D

Question: 273

When using a Cost Plus or Fixed Price project when is revenue actually recognized?

- A - When billings are posted.
- B - When costs are recorded.
- C - When a Revenue Recognition transaction is posted.
- D - When the budget is updated.

Answer: C

Question: 274

Which types & projects can be tracked with Project Accounting? Choose the 3 that apply.

- A - Cost Plus
- B - Fixed Price
- C - Time and Materials
- D - Open Ended

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Answer: A, B, C

Question: 275

Which of the following business objects are available in Smart List? Choose the 3 that apply.

- A - Projects
- B - Contracts
- C - Cost Categories
- D - Change Orders

Answer: A, B, C

Question: 276

Which report would a supervisor or manager print to view the list of employees who have not submitted their timesheet for a particular reporting period?

- A - Missing Timesheet Report
- B - Print the list of employees attached to this supervisor/manager and manually highlight the employees missing.
- C - There is no way to view this information in the current version.
- D - Print the Timesheet History report for all employees for the specified period.

Answer: A

Question: 277

Which of the following could be a reason the template wizard icon is unavailable when creating a new timesheet? Choose the 2 that apply.

- A - The user has not been configured to use timesheet templates.
- B - No timesheets have been submitted for this user before.
- C - Personal Data Keeper doesn't allow timesheets to be created through a template.
- D - Data entry on this timesheet has already begun.

Answer: A, D

Question: 278

Which of the following would prevent a document from being processed to Project Accounting after the Process button is selected? Choose the 2 that apply.

- A - All required approvals have not been completed prior to processing.
- B - The status of the project is On Hold within Project Accounting.
- C - The user processing the transactions is both a manager and an administrator.
- D - The status of the document was set to returned

Answer: A, D

Question: 279

When using Personal Data Keeper, which of the following is true?

- A - All Personal Data Keeper users must also have access to the accounting system.
- B - All Personal Data Keeper users must have the accounting system open whenever they are using Personal Data Keeper.
- C - Personal Data Keeper users are not required to have access to the accounting system.
- D - Only the Administrator users must have access to the accounting system.

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Answer: C

Question: 280

Information entered into the comment field in the Employee Expense Entry window will populate information into which of the following fields after posting to the General Ledger?

- A - Reference field
- B - Distribution Reference field
- C - Originating Master reference field
- D - Source document field

Answer: A

Question: 281

Which of the following statements best describes offline support in Personal Data Keeper?

- A - It uses the offline tables stored in the local Personal Data Keeper directory to store timesheets and expense reports.
- B - Creates timesheets and expense reports and saves them rather than submit them.
- C - Uses Personal Data Keeper without also having Project Accounting open.
- D - Uses Personal Data Keeper without selecting a project and cost category.

Answer: A

Question: 282

Which of the following is true regarding the role Personal Data Keeper has with Project Time and Expense for Business Portal?

- A - It has no role.
- B - Personal Data Keeper is needed to process transactions to the Project Accounting module.
- C - Personal Data Keeper is needed for set up of users only.
- D - Personal Data Keeper is optional when using Time & Expense for Business Portal.

Answer: B

Question: 283

When using weekly timesheet reporting periods, which of the following is a true statement about Personal Data Keeper timesheets?

- A - If a timesheet transaction has been started using a certain timesheet layout it cannot be changed.
- B - A single timesheet entered in the weekly layout can be changed to rate-based but all billing notes will be lost.
- C - A single timesheet can be edited at any time using either the weekly or date-based layout.
- D - The layout can be changed during the timesheet approval process.

Answer: C

Question: 284

If the approve All button is used, it will only approve documents with which document status?

- A - Pending or re-submitted
- B - Submitted or pending
- C - Submitted or re-submitted

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D - Submitted only

Answer: C

Question: 285

If a timesheet or expense report has the approval status set to overridden, what does it indicate?

- A - The employee overrode the decision of the supervisor.
- B - The document was approved using Administrative privileges.
- C - The manager overrode the decision of the supervisor.
- D - The timesheet was changed after initially being approved.

Answer: B

Question: 286

How many times may a transaction be re-submitted in Personal Data Keeper or Project Time and Expense for Business Portal?

- A - Five times
- B - Unlimited, but the Administrator must return it every other time.
- C - An unlimited number of times
- D - Only once

Answer: C

Question: 287

What do Administrator privileges allow a user to do?

- A - Perform inquiries on other users transactions.
- B - Set up new users in Personal Data Keeper.
- C - Override Manager or Supervisor settings for approvals.
- D - Enter a timesheet for another employee.

Answer: C

Question: 288

Which of the following is true regarding Batch Prefix setup?

- A - The batch prefix is user-defined during transaction entry.
- B - The batch prefix fields are required in the User Setup window.
- C - The batch prefix is created automatically during processing from Personal Data Keeper to Project Accounting.
- D - They are not used with Timesheet transactions.

Answer: B

Question: 289

In the weekly-based timesheet view in Personal Data Keeper, how is the first day of the week determined?

- A - The reporting period defined in Personal Data Keeper Timesheet Setup.
- B - By the system default date.
- C - The Personal Data Keeper user date.
- D - The day of the week for the first day of the first reporting period allowed in the Timesheet Setup window in Project Accounting.

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Answer: D

Question: 290

What function(s) must be performed to ensure that active Personal Data Keeper transactions on the server are NOT edited or processed while the user is offline?

- A - Connect to the network and transfer all documents.
- B - Synchronize Offline folders and set active document status to remote.
- C - Log in to Project Accounting and import Personal Data Keeper transactions.
- D - Change status of each transaction to hared

Answer: B

Question: 291

Personal Data Keeper and Project Time and Expense for Business Portal are designed for users to enter which types of transactions?

- A - Timesheets only
- B - Timesheets and Employee Expenses
- C - Any Project Accounting transaction
- D - Timesheets and any purchasing type transaction

Answer: B

Question: 292

What are the user types available in the Personal Data Keeper User Setup window?

- A - Employee, Supervisor and Administrator
- B - Employee, Administrator and Manager
- C - Employee, Manager and Supervisor
- D - Employee, Administrator, Manager and Supervisor

Answer: C

Question: 293

Which of the following statements accurately represents a difference between Personal Data Keeper and Project Time and Expense for Business Portal?

- A - Only Personal Data Keeper uses web services to interlace with SQL server.
- B - Project Time & Expense for Business Portal may be used to approve expenses but Personal Data Keeper cannot.
- C - Only Personal Data Keeper timesheets can be entered in a week based format.
- D - In Time & Expense for Business Portal employees must be assigned to a project before they can enter a timesheet for it.

Answer: D

Question: 294

An employee assigned as a delegate in the Timesheet Settings window has which of the following capabilities?

- A - They can enter a timesheet on behalf of the employee identified.
- B - They can approve a timesheet for the employee identified.
- C - They can enter a timesheet for any other employee.

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D - They can log into Personal Data Keeper as the user identified.

Answer: A

Question: 295

What is the maximum number of delegates that may be assigned to a single employee?

- A - Two
- B - As many as are in the class assigned to the user.
- C - One
- D - Unlimited

Answer: D

Question: 296

How is the user count defined in Personal Data Keeper?

- A - It is determined by the database server license.
- B - Each User ID is considered one license.
- C - Personal Data Keeper licenses are concurrent, not based on specific users.
- D - Dynamics GP user licenses transfer to Personal Data Keeper licenses.

Answer: B

Question: 297

In order to install Project Time and Expense for Business Portal, which of the following must be true?

- A - The installer must be a user in Microsoft Dynamics GP.
- B - The installer must have administrator rights to the SQL server being used.
- C - The system must have registered Payroll applications.
- D - The installer must be a Microsoft master certified Dynamics GP technician.

Answer: B

Question: 298

Which of the following describes system security in Personal Data Keeper?

- A - You must have a system password and it must be access?
- B - A system password is optional in Personal Data Keeper.
- C - You must have a system password, but it does not have to be 'access'.
- D - There is no system password capability in Personal Data Keeper.

Answer: C

Question: 299

Which role is necessary in order to add or remove users in business Portal for use with Project Time and Expense?

- A - Employee
- B - Manager
- C - Administrator
- D - Back Office user

Answer: C

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Question: 300

Whether a transaction appears in the approvals window is determined primarily by which table field?

- A - PDK Document Status field of the transaction header table.
- B - The Employee ID field of the transaction header table.
- C - The Transaction Quantity field of the transaction line table.
- D - The User Type field of the PDK User Master table.

Answer: A

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